



2024-2025 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, April 23, 2024

NOGA ID

Application stamp-in date and time

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to competitivegrants@tea.texas.gov

McKinney Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the ESSA (42 U.S.C. 11431 et seq.)

Authorizing legislation:

Grant period: From 09/01/2024 to 08/31/2025 Pre-award costs: ARE NOT permitted for this grant

Required attachments: Refer to the program guidelines for a description of any required attachments.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

CDN Vendor ID ESC UEI

Address City ZIP Phone

Primary Contact Email Phone

Secondary Contact Email Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- Debarment and Suspension Certification
- General Provisions and Assurances
- Lobbying Certification
- Application-Specific Provisions and Assurances
- ESSA Provisions and Assurances requirements

Authorized Official Name Title Email

Phone Signature Date

Grant Writer Name Signature Date

Grant writer is an employee of the applicant organization. Grant writer is not an employee of the applicant organization.

For TEA Use Only:

Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

3. Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant.
Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. Complete the attached **TEHCY ESC SSA Member Chart**, see the Program Guidelines for further guidance on completing the attachment.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Increase attendance for homeless students	Project Hope Homeless Attendance Case Manager will monitor daily attendance for all homeless students.
Increase academic success of homeless students	The District Crisis Counselor will monitor academic reports for all homeless students.
Other supplies to decrease barriers to education	Purchasing backpacks, school supplies, and other supplies to reduce barriers to education.

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

Goal 1: Increase attendance rates in the 2024-2025 school year from 91.6%* to 93%.

Goal 2: Increase the promotion rates in the 2024-2025 school year from 96% to 97% from previous years.

*This is for the 2021-2022 school year - official data from the Texas Education Agency is 1 year behind

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

- Attendance reports through the District Student Information System (SIS).
- Academic progress reports.

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

8. Measurable Progress (Cont.)

Second-Quarter Benchmark

1. Monitor attendance of homeless students.
2. Monitor academic reports of homeless students.
3. Overall semester average of attendance.
4. Overall credits earned at the middle and high school levels.

Third-Quarter Benchmark

1. Attendance reports through the District Student Information System (SIS).
2. Academic progress reports.
3. Monitor and support students attending summer school for remediation and STAAR intervention.
4. Monitor attendance of homeless students.
5. Monitor academic reports of homeless students.
6. Overall semester average of attendance.
7. Overall credits earned at the middle and high school levels.

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

1. Overall yearly attendance rates for homeless students compared to the general population of students.
2. Overall promotion rates of homeless students compared to the general population of students.
3. Utilizing the District Evaluation Tool developed by our Accountability, Research, Evaluation and Assessment Department.
4. Monitor and support students attending summer school for remediation and STARR Intervention.

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements
- 4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2025 Texas Education for Homeless Children and Youth Program Guidelines.
- 5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2025 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
- 8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
- 9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
- 10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
- 11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
- 12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.
- 13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

8. Statutory/Program Assurances (Cont.)

- 14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.
- 15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.
- 16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.
- 17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.
- 18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.
- 19. The applicant provides assurance of collaboration with local social service agencies to provide support services and community resources for homeless children, unaccompanied youth and their families.
- 20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.
- 21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.
- 22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings
- 23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2024-2025 Texas Education for Homeless Children and Youth (TEHCY) grant.
- 24. The applicant provides assurance that if services are provided on school grounds, the schools can use funds to provide the same services to other children and youth who are determined by the LEA to be at risk of failing in or dropping out of school. If programming does not occur on school grounds, the applicant cannot use McKinney Vento grant funds to pay for services to at-risk housed students [42 U.S.C. Section 11433\(a\)\(2\)\(B\)\(i\)](#).
- 25. Utilize [TEA Other Special Populations Self-Assessment](#) to review and analyze McKinney-Vento program implementation. This self-assessment activity must be completed by November 1, 2024, and used to inform program implementation and enhancements throughout the grant period.
- 26. Ensure program has a data informed plan and strategy in place to support program implementation across all campuses. Including the following data indicators: a. Review district level data to provide intensive support and targeted training and technical assistance to campuses who historically have had low or zero identification of students experiencing homelessness. b. Provide intensive support and targeted training and technical assistance to campuses who utilize the same identifier code for all students experiencing homelessness (e.g., 100% doubled-up, 100% unaccompanied homeless youth, etc.). c. Provide intensive support and targeted training and technical assistance to campuses who historically have had low or zero identification of students experiencing homelessness with a focus on campuses that have a poverty level of 30% or higher.

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

9. Statutory Requirements

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. (*Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment)

Enhancing Attendance Support for Homeless Students in BISD

Our program aims to provide comprehensive attendance assistance to homeless students through proactive outreach and support services. As the McKinney-Vento case manager, our dedicated team ensures that every student facing homelessness receives the necessary support to overcome barriers to attendance and achieve academic success.

1. Daily Outreach: Our team conducts daily check-ins (via phone call or email) with homeless students/ guardians to assess their attendance status and identify any potential barriers.
2. Barrier Removal: We are committed to removing barriers to attendance by addressing the unique challenges faced by homeless students, whether it's transportation issues, lack of resources (i.e. clothing or personal hygiene items), or other obstacles such as physical or mental health concerns.
3. Weekly Monitoring: Regular weekly monitoring allows us to track attendance patterns and intervene promptly to prevent chronic absenteeism.
4. Communication: We maintain open lines of communication with students and their families through email and phone calls, providing ongoing support and guidance. Communication with a student or guardian is documented in eSchool.
5. Incentive Program: To encourage regular attendance, we implement a rewards system where students with exemplary attendance receive recognition every six weeks, fostering a positive reinforcement approach to attendance management.

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

- A.) The Project Hope office works with many local and community agencies for wrap around services for our homeless students and their families. The more coordination we can have with these partner agencies, the more we can help to reduce barriers for our homeless students. Some of the local agencies we coordinate with are Methodist Children's Home, Twin City Mission/Phoebe's Home, St. Vincent DePaul, Project Unity, Brazos Valley Community Action Program, Brazos County Health Department, Sexual Assault Resource Center, Sweet Oak Collaborative, OnRamp, and many more.
- B.) The proposed use of funds will help fund case managers who are familiar with the rights and services having to do with enrollment, identification, and educational outcomes. These case managers work directly with our homeless students, their families, and campus staff to advocate for the best outcome of the student.
- C.) Bryan ISD coordinates Welcome and Transition Meetings for all new and returning homeless students in the district. We outreach to the families of the students and strongly encourage their participation in these meetings so they can be aware of their rights and any services that are available to them.
- D.) Project Hope, in conjunction with all of Bryan ISD, works diligently to make sure our homeless students and unaccompanied youth are enrolled immediately, have adequate transportation to and from school, and have any accommodations that they need in place. We work closely with Administration and campus staff to get this accomplished in a timely manner.

For TEA Use Only:

Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

9. Statutory Requirements (Cont.)

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2022 -2023 and the planned reservation for 2023 -2024 **(Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart)**, and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

We utilize our Title I, Part A Homeless Reservation Funds for Items of clothing/shoes necessary to meet dress requirements, health related services, personal school supplies, food, hygiene items, after all other funding sources have been utilized.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. **(Complete the attached McKinney-Vento Policies and Procedures Chart)**

We review our district procedures and the Student Residency Questionnaire (SRQ) annually and make adjustments as needed.

The District procedures include suggestions on where and how to ask the necessary questions to ensure confidentiality and not stigmatize the student. In regards to the SRQ, if we see a pattern of misunderstanding of questions, we adjust the verbiage to make it as simple and easy as possible for the families filling it out.

Project Hope receives Elevate Data Quality Validation results daily. This data service informs us of out of school suspension for our homeless students, siblings living in the same household that do not have the same homeless status, etc.

The Project Hope Coordinator trains campus staff annually on McKinney-Vento rights and best practices for speaking with students and families that we suspect qualify for these services.

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

9. Program Requirements

Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

A.) Project Hope staff participate in the District's summer enrollment blitz so they can answer any questions and assist other staff on identification of McKinney-Vento students.

B.) The Project Hope Coordinator trains campus Admin, Counselors, and registrars annually on McKinney-Vento rights and best practices for speaking with students and families that we suspect qualify for these services. Project Hope will work with the student and families on any resources or documentation needed and make sure the student's education is interrupted as minimally as possible.

Project Hope has developed written policies and procedures related to our homeless students that is shared with campus staff.

We conduct an annual review of the Student Residency Questionnaire and make adjustments, as needed.

C & D.) Project Hope works with campus staff on a continuous basis throughout the year. Project Hope assists families with enrollment and coordinates with appropriate campus staff to make sure they are enrolled immediately. Project Hope will then work with the student and families on any resources or documentation needed.

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

Staff participates in various trainings throughout the school year and summer, including: TEA and Region webinars, TEHCY Annual Conference, Texas Homeless Network annual conference, Trust-Based Relational Intervention, local trainings and community opportunities related to victim services, at-risk and family supports.

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

9. Program Requirements (Cont.)

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

- A.) Every six weeks, the Homeless Attendance Case Manager runs a report to identify attendance patterns, and potential barriers to attending school daily. After receiving the findings, the CM contacts the parents to develop a tailored plan to help students attend school regularly, which fosters academic success. The Case Manager also develops individualized support plans for homeless students and unaccompanied youth. This includes specific academic goals, interventions (phone calls, emails, and home visits), and resources. This helps to address student's unique needs. The CM conducts daily check-ins, sends encouraging notes and small rewards to support students. By implementing these strategies and systems, the grant activities, programs, and services effectively address the unique academic needs of homeless elementary school students and promote equitable outcomes, ensuring that all students have access to the support and resources they need to succeed.
- B.) Monitor academic progress by levels and ensure school counselors meet with students to determine the need for MTSS monitoring.
- C.) Project Hope staff attends 504 and ARD meetings, as needed.
- D.) Project Hope staff works with different district staff, as well as community partners, for wrap around services and warm hand-offs for students and their families. We want to make sure we are bridging any gaps our homeless students may have.
- E.) Summer school staff will utilize STAAR, MAP, and other district assessments to assist with needed interventions or acceleration.

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

Bryan ISD implements multiple programs and support staff to assist our secondary homeless students.

Our Homeless Attendance Case Manager monitors attendance for our homeless students, as well as works closely with campus Truancy Prevention Officers and Juvenile Case Managers. We have GoCenters for College and Career Readiness. Campuses host Parent Nights to explain our different programs. Counselors meet individually with every 8th-11th grader annually for preparatory planning. We utilize our Advise Texas staff to assist with college applications and FAFSA applications. Texas A&M Mays Business School hosts resume building workshops. Bryan ISD's school of choice, Mary Catherine Harris, works with our homeless students who are working to support themselves or their families and also our teenage pregnant and parenting students.

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

10. Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.

Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

12. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

1.	Homeless Attendance Case Manager	27,944
2.	Summer School Case Managers	2,200
3.		
4.		
5.		

Professional and Contracted Services

6.		
7.		
8.		
9.		
10.		

Supplies and Materials

11.	School Supplies and Other Needed Supplies	1,000
12.		
13.		
14.		

Other Operating Costs

15.		
16.		
17.		

Capital Outlay

18.		
19.		
20.		

Direct and indirect administrative costs:

TOTAL GRANT AWARD REQUESTED: 31,142

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

Appendix I: Negotiation and Amendments

Leave this section blank when completing the initial application for funding.

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page of the TEA website and may be emailed to competitivegrants@tea.texas.gov Include all sections pertinent to the amendment (including budget attachments), along with a completed and signed copy of page 1 of the application. More detailed amendment instructions can be found on the last page of the budget template.

You may duplicate this page.

For amendments, choose the section you wish to amend from the drop down menu on the left. In the text box on the right, describe the changes you are making and the reason for them.

Always work with the most recent negotiated or amended application. If you are requesting a revised budget, please include the budget attachments with your amendment.

Section Being Negotiated or Amended **Negotiated Change or Amendment**

<input type="text"/>	<input type="text"/>
----------------------	----------------------

<input type="text"/>	<input type="text"/>
----------------------	----------------------

<input type="text"/>	<input type="text"/>
----------------------	----------------------

<input type="text"/>	<input type="text"/>
----------------------	----------------------

<input type="text"/>	<input type="text"/>
----------------------	----------------------

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

